



Farmworker Resource Center Workgroup

THIRD MEETING

Date: Thursday, September 15, 2022





- Welcome & Recognition
- Review of Public Comments
- FRC Program Framework Review
- FRC Grantee Evaluation Standards and Metrics
- Workgroup Contribution Recognition
- Public Comment Period
- Wrap-Up and Next Steps





WELCOME & RECOGNITION





Workgroup Timeline

June 23, 2022

Session 1: Introduction
Develop program framework
Session 2: Develop grant applications standards & metrics

July 29, 2022

Session 3: Review program framework discussion
Review grant application standards & metrics
Develop grantee evaluation standards & metrics
Session 4: Size and Number of Grant Awards and Grantee Obligations

August 18, 2022

Public Meeting

September 15, 2022

Session 5: Presentation of public comments
Finalize grantee evaluation standards & metrics





REVIEW OF PUBLIC COMMENTS





Public Meeting Overview

August 18, 2022 Public Meeting Topics

- Overview of AB 941
- Overview of Grant Development Process
- Review Farmworker Resource Center (FRC) Grant Program Framework
- Review of FRC Grant Application Evaluation Indicators and Metrics
- Review FRC Grantee Evaluation Standards and Metrics





PROGRAM FRAMEWORK REVIEW



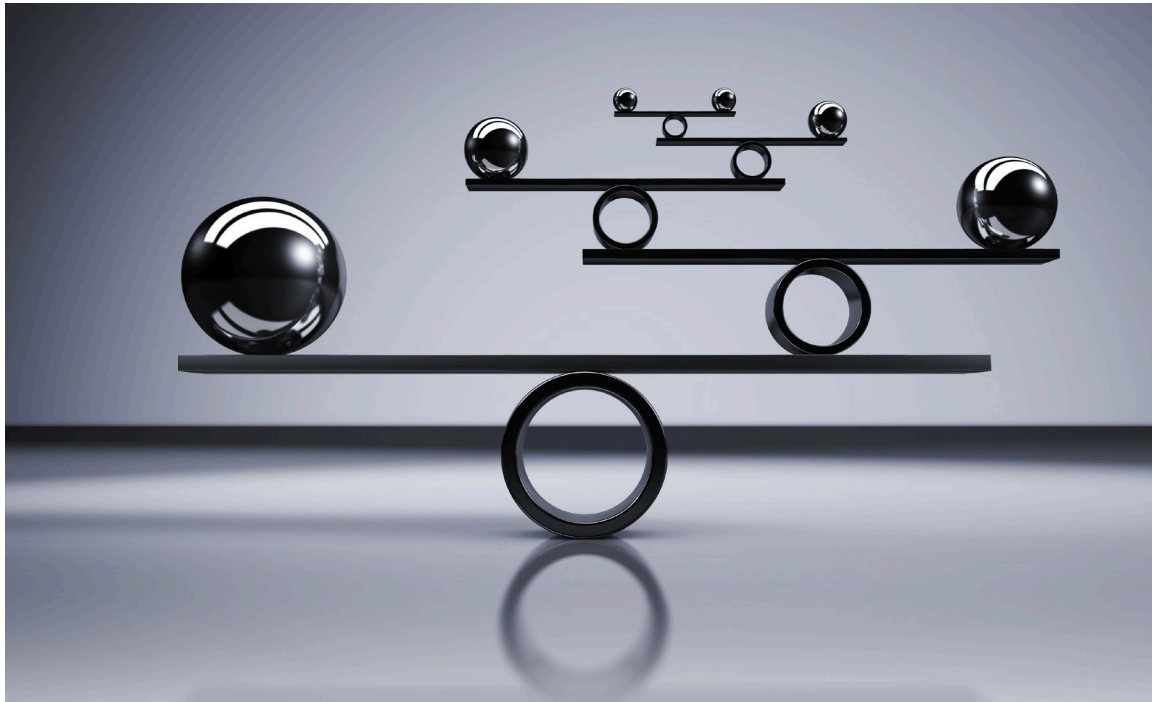


GRANT PROGRAM EVALUATION





Key Considerations



Confirmation at the conclusion of the grant term-that grantees demonstrated adherence to all AB 941 grant requirements including:

- Completion of population assessment
- Development of programs and services aligned with identified needs
- Outreach and services provided at least in English and Spanish
- County compliance with 25% program support requirement
- Expenditure of all grant funds within the contract term
- Funds utilized for allowable grant activities
- Maintenance of service tracking database
- Safeguarding of all client personally identifiable information
- Flexibility of program structure





Organizational Capacity:

- Necessary staffing and partnerships to facilitate support of service delivery
- Ability to reach those individuals with Limited English Proficiency and non-English speaking individuals

Evaluation Standards Under Consideration by the Workgroup and CSD:

- Grantees must provide services in English, Spanish, and, if possible, at least one indigenous language and be able to demonstrate outreach and service delivery in appropriate languages.
- Ensure farmworkers, regardless of immigration status, can receive services.
- Agency should provide name(s) of bilingual staff. Make explicit requirement in the application that agencies commit to meeting the language requirement.
- Demonstrated capacity to follow up with clients and track outcomes.
- Review of grantee case management strategies, policies, and procedures.
- If and when appropriate, CSD should consider partnering with other state departments to assess the grantee's organizational capacity.





Grantee Evaluation

Population Assessment:

- Timely completion of population assessment
- Needs identified in the farmworker community
- Services and programs provided to address identified needs

Evaluation Standards Under Consideration by the Workgroup and CSD:

- If the grant is awarded in mid-January 2023, there will not be many opportunities to gather quantitative data. Grantees will have to use available data bases.
- CSD should provide the population assessment template for the grantees.
- Completion of population assessment within 3-6 months of contract execution.
- Information about the requirements of the population assessment including the due date should be contained in the NOFA.
- Completion of population assessment template which includes: 1. Location(s) of the target population(s), 2. Languages spoken, and 3. Service delivery strategies and hours to accommodate the needs of the population(s).





Grantee Evaluation

Grantee Matching Funds:

- County compliance with 25% program support requirement

Evaluation Standards Under Consideration by the Workgroup and CSD:

- Grantee's budget,
- Letter from county CAO or administration committing the funds,
- Board resolution accepting the FRC grant funds and committing the local funds.





Grantee Evaluation

Expenditure of Grant Funds:

- Expenditure of all grant funds within the contract term ending June 30, 2024
- Funds utilized for allowable grant activities

Evaluation Standards Under Consideration by the Workgroup and CSD:

- Grantees to submit monthly financial reports.
- Administrative cost cap on state funds. (percentage to be determined; proposals ranged from 15 to 21%).
- The county 25% match should be assigned a different administration cap.
- Which funds (county or state) should be expended first?
- Will grantees be given an advance on the grant funding?





Service Database:

- Number and type of calls received
- Referrals made
- Claims filed
- Monitor local trends
- Client demographic Information

Evaluation Standards Under Consideration by the Workgroup and CSD:

- Include performance measurements such as: How many people did you serve? How many of the individuals were better off after receiving the service(s)?
- Regular fiscal monitoring (desk review or onsite) from the beginning of the grant.
- Periodic data review in addition to final grantee evaluation.
- Case file review covering approximately 10% of clients served.





WORKGROUP RECOGNITION





Public Comment



Verbal:

- Raise your hand. The host will call on you.
- State your name and organization.
- Share your comment or question.
- In order to allow all participants an opportunity to speak, please limit comments to three minutes or less.

Zoom Chat:

- Submit comment or question in the chat.
- The host will read it aloud.





Deputy Director

- Leslie Taylor – Leslie.Taylor@csd.ca.gov

Managers

- Wilmer Brown, Jr. – Wilmer.Brown@csd.ca.gov
- Stephanie Williams – Stephanie.Williams@csd.ca.gov

Project Analysts

- James Scott – James.Scott@csd.ca.gov
- D. Heide Ruegsegger – Heide.Ruegsegger@csd.ca.gov
- Shiella Maria Rivera Flores – Shiella.RiveraFlores@csd.ca.gov

General Email: FarmworkerResourceCenter@csd.ca.gov

